



Artistic Roots, Inc.

Thank you for your interest in Artistic Roots.

Please find enclosed a membership application form and information about the gallery.

Please complete the form and return it along with four or five good quality photographs (not slides) that represent your work.

You may submit your completed application and photos in digital format to [info@artisticroots.com](mailto:info@artisticroots.com). They will be presented to the Artistic Roots members prior to your jury.

You will be contacted to schedule a time for you to present your work to the group. Jury sessions are normally held on the first Wednesday of each month, but may also be scheduled at other times.

Here's how the jury process works:

- Bring several samples of each medium you intend to sell at the gallery.
- Arrive 15-20 minutes prior to the jury so you have time to display your work.
- Be prepared to discuss your work and explain any special techniques you use.
- Ask any questions you have about the co-op and the gallery.
- After your presentation, you will leave with your work. The gallery members will then vote on membership. You will be notified of the results on the following day.

Thank you again for your interest; we look forward to seeing your work. If you have any further questions, please don't hesitate to ask!

Jury Co-Chair Members:  
Penny Burke  
Jeanette McArthur

PO Box 211, Plymouth, NH 03264  
(603) 536-2750    [info@artisticroots.com](mailto:info@artisticroots.com)

08/07/12



## Application for Juried Membership

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: Day \_\_\_\_\_ Evening: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred means of contact:  phone  email  post

Business Name: \_\_\_\_\_ Web Site: \_\_\_\_\_

- What is your medium? \_\_\_\_\_

- How long have you been working in this medium? \_\_\_\_\_

- Please describe any techniques, special materials, processes, design sources that may help us understand your work. \_\_\_\_\_

\_\_\_\_\_

- Please describe your educational or training background in your chosen media (schools, private study, self taught) \_\_\_\_\_

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- At what level do you practice your art or craft?  
 Hobby    Part-time professional    Full time professional
  
- Do you employ others in the production of your work?  
 No, only myself    Yes; occasional help    Yes; full-time help
  
- In order to maintain the look and feel of the gallery do you have sufficient back-stock to refill and refresh your display?  Yes    No
  
- Do you currently sell your work?  Yes ( ) No   If so, where? \_\_\_\_\_  
\_\_\_\_\_
  
- What is the price range you would consider for this gallery? \_\_\_\_\_  
\_\_\_\_\_
  
- As an artists' cooperative, it is the responsibility of the members to ensure proper coverage of the gallery. Are you able to reliably commit 4 hours a month to working in the gallery?  Yes  
 No
  
- Are you interested in teaching classes or workshops?  Yes  No  
If yes, please list possible classes:  
\_\_\_\_\_

Thank you for your interest in Artistic Roots. Please submit this application along with three to five good, clear digital photos (4" x 5" @150 dpi), not slides, representing your current work.

Please feel free to attach a resume, brochure or any other information you'd like to share with us and drop it off or mail it.

Gallery address: Artistic Roots, 73 Main Street, Plymouth, NH 03264

Mailing address: PO Box 211, Plymouth NH 03264

Application and digital photos may also be submitted by email to [info@artisticroots.com](mailto:info@artisticroots.com).



## Member Dues, Fees and Responsibilities

As a part of a cooperative gallery, the members of Artistic Roots share the financial responsibility for running the gallery. Our fees and monthly membership dues are what keep the doors open, the gallery heated and the lights on.

Please review the following. If you have any questions ask your mentor or another gallery member.

### **Terms:**

New members must sign a six-month Artist Membership Agreement. At the end of six months, their performance will be reviewed by the Board of Directors whether to offer permanent membership. If Artist Members continue their membership after six (6) months, they agree to give sixty (60) days notice before leaving the Cooperative.

### **Membership Initiation Fee:**

New members agree to pay a one-time fee of \$45.00, payable with the first month's dues.

### **Membership Dues:**

Members pay dues of \$60.00 per month, payable on the 20<sup>th</sup> of each month for the following month.

### **Sales percentage and Credit Card Fees:**

A sales commission of **10 percent** will be retained by the gallery each month. Credit card fees of 4 percent, when applicable, will also be deducted from each member's sales.

### **Gallery Staffing:**

Each member is required to learn the retail operation of the gallery, and is responsible for working two four-hour shifts per month. New members are expected to become familiar with current members and their work, so they will be able to answer customer questions.

### **Gallery Rotation:**

Four times each year, all the display spaces in the gallery are shifted according to a plan devised to create a pleasing arrangement, and to provide each member with equitable retail display opportunities. Members are required to participate in scheduled gallery rotations, which are announced well in advance, or to arrange for another member to move their display in their absence.

### **Meetings:**

General membership meetings are held once a month (schedule to be provided). All members are required to attend at least six meetings per year. Additional meetings may be called at the discretion of the Board of Directors.

### **Fund-Raising Activities:**

Artistic Roots is a 501(c)(3) tax-exempt non-profit corporation. As such, a portion of the annual operating budget is derived from periodic fund-raising activities, such as raffles, silent auctions and events. Members are expected to participate in these activities.